

**NAUGATUCK VALLEY COMMUNITY COLLEGE
SYSTEMS MANAGER
(Community College Professional 17)
12 Month Tenure Track Position**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Naugatuck Valley Community College

Minimum Salary: \$54,704 –negotiable based on experience, approximate annual (subject to collective bargaining increase), plus excellent medical insurance, retirement and related fringe benefits.

Closing Date: August 7, 2014

Anticipated Starting Date: Fall 2014

Hours: 35 hours per week, this includes evenings and Saturdays

MINIMUM QUALIFICATIONS:

Bachelor's degree in Computer Science or other relevant field and two years of experience in computer systems.

Applicants who do not meet the minimum qualifications as stated are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position. They must also provide appropriate references. Exceptions to the degree requirements may be made for compelling reasons.

RESPONSIBILITIES:

The Systems Manager performs and oversees the installation, operation and maintenance of complex servers, virtual and physical, and enterprise applications at the College which uses information technology services to support such functions as instruction, business operation, student records, library services, messaging and e-mail systems and computer labs. The position may also provide a range of information technology services to the various computer users of the College including installation, configuration and testing of personal computers, printers and other such devices and the diagnosis and repair of operating problems with those types of equipment.

The Systems Manager is accountable for assuring the technically sound and functionally appropriate installation, operation, and maintenance of the College's enterprise serving environment, as well as of related personal computers, workstations and peripheral equipment and for providing technically competent installation, operation and maintenance of other campus computer hardware and software, as directed, through effective performance in the areas of effective installation, management, administration, and functioning of the College's servers; effective installation, management, administration, and functioning of the College's enterprise applications such as file sharing, databases, email, directory services, web services, home-developed applications, software distribution services, etc.; support for the College's information technology requirements; coordinate enterprise server and other related infrastructure pieces with other areas within the Information Technology Department; guidance and assistance to faculty, students and staff in use of information technology systems; and training, development and supervision of assigned staff.

APPLICATION INSTRUCTIONS:

For complete application instructions, please go to the Naugatuck Valley Community College website at <http://www.nvcc.commnet.edu/newsevents/employment.shtml>

ALL EMPLOYMENT, IF OFFERED, IS CONTINGENT UPON PROOF OF CITIZENSHIP OR EMPLOYABILITY UNDER THE REQUIREMENT OF THE IMMIGRATION REFORM AND CONTROL ACT (IRCA).

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

Continuing Notice of Nondiscrimination: Naugatuck Valley Community College does not discriminate on the basis of race, color, religious creed, age, sex, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, sexual orientation, gender identity and expression or genetic information in its programs and activities. In addition, the College does not discriminate in employment on the additional basis of veteran status or criminal record. The following individual has been designated to handle nondiscrimination policies regarding disability policies: Robert Divjak, Director of Facilities/Section 504/ADA Coordinator, Room C216, Naugatuck Valley Community College, 750 Chase Parkway, Waterbury, CT 06708; 203-575-8235. The following individual has been designated to handle nondiscrimination policies regarding sex discrimination as well as other forms of prohibited discrimination: Jacquie Swanson, Associate Director of Human Resources/Title IX Coordinator, Room K704, Naugatuck Valley Community College, 750 Chase Parkway, Waterbury, CT 06708; 203-575-8043.

All necessary qualifications and application instructions are listed above. Any inquiries should be directed to the Department of Human Resources.